

MEETING MINUTES
DAVIDSON CHARTER ACADEMY, INC.
REGULAR MEETING – May 15, 2018 – 6:00 PM
441 BECKS CHURCH RD, LEXINGTON, NC 27292

Present: Erin Steenwyk, Christine England, Brad Worthen, Jed Orman, Kristin Briggs

Absent: Gregg Sindors

Others Present: NA

Call to Order: Meeting was called to order by Board Chair, Erin Steenwyk, at 6:05 PM.

Agenda: Jed Orman motioned to adopt the agenda as presented. The motion was seconded by Kristin Briggs and passed unanimously.

Minutes: Kristin Briggs motioned to approve the March Minutes. The motion was seconded by Brad Worthen and passed unanimously.

Recognition of Guests: Roland Trout

New Business:

RTO Policies for approval:

Jed Orman recommended the board approve GW Mountcastle as the insurance broker for the 2018-2019 school year. Brad Worthen made a motion to approve. The motion was seconded by Kristin Briggs and passed unanimously.

Erin Steenwyk recommended approval of a facility contingency plan. Christine England made a motion to approve the facility contingency plan. Kristin Briggs seconded the motion and it passed unanimously.

Jed Orman presented the regular budget and made a motion to approve it. The motion was seconded by Brad Worthen and passed unanimously.

Jed Orman presented the breakeven budget and made a motion to approve it. The motion was seconded by Brad Worthen and passed unanimously. The student breakeven point is 300 students.

A discussion regarding the state health plan occurred. A decision was tabled until a future meeting.

Erin Steenwyk made a motion that the school will opt out of the state retirement plan. The plan was seconded by Kristin Briggs and passed unanimously.

Erin reviewed a testing material lock-up policy. Christine England made a motion to approve the policy. The motion was seconded by Jed Orman and passed unanimously.

Jed Orman recommended Pearson, Petway and Mills to be awarded a 3 year contract as the schools auditor. A motion was made by Brad Worth to approve the recommendation. The motion was seconded by Kristin Briggs and passed unanimously.

Erin Steenwyk presented 12 employees for hire in Cam Downings absence. They include an Art teacher, 4 kindergarten teachers, a first grade teacher, 3 second grade teachers, 2 third grade teachers and 1 fourth grade teacher. Christine England made a motion to approve the hiring of these employees. The motion was seconded by Brad Worthen and passed unanimously.

Erin Steenwyk recommended the school sign a contract with Energy United for rental of outside site lighting. Kristin Briggs made a motion to approve the recommendation. The motion was seconded by Jed Orman and passed unanimously.

Erin Steenwyk made a recommendation for Brady Security for the contract on all security features at the school. Jed Orman made a motion to approve the recommendation. The motion was seconded by Christine England and passed unanimously.

Treasurer's Report: Jed Orman presented a financial report. There were no deposits made since the last board meeting. Expenses for the month totaled \$1,263.13. Current balance is \$54,022.35. Christine England made a motion to approve the Treasurer's Report. The motion was seconded by Erin Steenwyk and passed unanimously.

Chairman's Report: Construction is progressing quickly. Estimated building turnover date is July 31. The school has 337 confirmed students enrolled. Enrollment packets are due to the office by May 25.

Head of School Report: NA – Cam Downing is on vacation.

Upcoming Meetings:

May 24, 2018 – Called Board Meeting

May 25, 2018 – RTO Round Two Due

June 19, 2018 – Board Meeting