

MEETING MINUTES
DAVIDSON CHARTER ACADEMY, INC.
REGULAR MEETING – January 16, 2018 – 6:00 PM
441 BECKS CHURCH RD, LEXINGTON, NC 27292

Present: Erin Steenwyk, Christine England, and Brad Worthen

Absent: Jed Orman and Gregg Sinders

Others Present: Cam Downing, Head of School

Call to Order: Meeting was called to order by Board Chair, Erin Steenwyk, at 6:05 PM.

Agenda: Christine England motioned to adopt the agenda as presented. The motion was seconded by Brad Worthen and passed unanimously.

Minutes: Erin Steenwyk motioned to approve the December Minutes. The motion was seconded by Brad Worthen and passed unanimously.

Recognition of Guests: None

Treasurer's Report: Erin Steenwyk presented a financial report in Jed Orman's absence. There were no deposits since the last board meeting. Expenses for the month totaled \$1,850.00; \$550 for attorney to review our lease agreement with Highmark and \$1,250 for 501c3 assistance. Current balance is \$32,158.63. Christine England made a motion to approve the Treasurer's Report. The motion was seconded by Brad Worthen and passed unanimously.

Chairman's Report: It appears that the construction contract between Bouma and Highmark is coming in under budget at this time. Therefore, Highmark has agreed to fund up to \$100M for FF&E. There is also now room in the budget for a K-1 playground.

Current have 561 Likes on Facebook.

Head of School Report: Cam reported that DCA has 260 confirmed students enrolled.

Over 200 people attended the Founding Families Celebration and was a great success.

DCA is now occupying our temporary office at 208-A W. Center St., Lexington, NC.

Attended and presented at the North Davidson Chamber of Commerce on March 6.

Meet with Davidson County Schools administrators. DCA has agreed to provide our enrollment numbers and which school they were attending in order to help the system accurately plan for staffing in the fall.

See attached head of School Report for additional details.

New Business:

Erin Steenwyk presented Kristen Briggs to the board with a motion that she be added as a new board member. The motion was seconded by Christine England and passed unanimously.

Cam Downing presented to the board a recommendation that the school contract with Imprints Cares for afterschool care. They will pay the school \$500 per month rent during the school year and \$1,000 per month rent during the summer months when they provide full-day, summer camp style care. This will provide \$7M into the budget during the school year. Imprints Cares will build a school specific program with the help of the school. They will contribute to school fundraisers and will offer rates that are competitive with other afterschool care programs in the county. We will sign a 1-year contract. Erin Steenwyk made a motion to approve the recommendation. Motion was seconded by Kristen Briggs and passed unanimously.

Cam Downing presented to the board a recommendation that the school approve the hiring of, pending reference and background check:

- Dean of Students
- EC Teacher
- 3rd Grade Lead Teacher
- Business Manager
- Office Support Staff

Motion was made by Brad Worthen to approve the recommendation. Motion was seconded by Kristen Briggs and passed unanimously.

Fundraising meeting is scheduled for April 10, 2018, 6:00 PM at the school office.

Upcoming Meetings:

April 17, 2018, 5:30 PM – Monthly Board Meeting

May 12, 2018 – Board Retreat