

Davidson Charter Academy: A Challenge Foundation Academy
Regular Board of Directors Meeting
July 20, 2021

Minutes

Present – Justin Wheelles, Warren Alston, Greg Turlington, Christine England, Andrew Lance. Present for DCA was Lori James, Jennifer Flury, and Kimberly Wyatt

Absent - Kristin Briggs

Christine England called the meeting to order at 6:00.

The Pledge of Allegiance was recited and the DCA mission statement was read.

Review of minutes. Motion made by Warren to adjust the June 22 minutes to reflect that closed session was entered at 8:00pm, and dispersed at 9:00, and that James Upchurch was approved as a new hire. Seconded by Amanda Whitaker, passes unanimously.

Greg motions to adopt the agenda, seconded by Amanda, passes unanimously.

No guests to recognize.

Lori James updated the board on the Director of Education report. 18 students participated in the Read to Achieve program, and of the 18, 2 students made significant growth, 15 made some growth, and 3 made no growth.

Jennifer Flury updated the board on the Business Operations report.

- No updates from the state currently regarding funding and budgeting, and it appears that may be a few weeks out currently.
- New laptops have been ordered, if they do not arrive for the new school year there is a contingency plan in place.
- No updated guidance from the state regarding COVID-19 protocols and requirements.
- Insurance coverage has been renewed, research is being done for a cyber security policy to provide protection for the school and our risk in the digital space.
- Fire alarms in the modular have been connected to the main building. Interior and exterior painting is complete. Wall tiling has been completed.
- During the floor replacement process, moisture was discovered under the flooring as a result of the concrete not being sealed properly. Floors were cleaned and sealed and then tile was laid. Research is being done with Rosemawr to determine who is responsible for this error, the original construction company or the flooring installer, so payment for the error can be received from them.
- Enrollment update, normal changes happening as the school year approaches, currently 589 students if all that are admitted attend.

Jennifer Flury updated the board on the Finance Report

- Presented the balance sheet, bank reconciliation, and 2020 – 2021 budget.

Greg motioned to approve the amended 2020-2021 budget, seconded by Amanda, passed unanimously.

No old business to discuss.

New business

- Amanda Whitaker made a motion to approve the hiring of Shally Mendez, Jessica Inman, Jon Herring, Morgan Gasbarrini, Patricia Wilding, and Melissa Lally, Greg seconded, passed unanimously.
- Benefits/Insurance – no changes to benefits for the coming year in cost or offerings. For medical insurance, costs have risen by about 5%, but plans still cover the same amount.
- Updated mask policy. Outside no masks are required, inside when students are present masks are required for students and teachers. The school will follow whatever state guidance is given when subsequent updates are released. Discussion was held over what would happen if the choice was left up to individual school districts and schools. Amanda made a motion to approve the updated mask policy, Greg seconded, passed unanimously.
- North Carolina has received funds to hold state-funded COVID testing programs for schools, through state contracts or independent testing options. Currently the school will not be moving forward with this program.
- Employee Leave Policy has been presented to the board to more clearly define the expectations around leave. Includes clarifiers on when days cannot be taken. Unused days will be paid out at the end of the school year. Policy adds in information about sick leave, bereavement, and includes jury duty and military leave information. Amanda makes the motion to approve the policy. Greg seconds the motion, but had a question for discussion about how the policy compares to the county, Jennifer stated that the new policy compares favorably. Passed unanimously.
- Conflict of interest acknowledgement by the board members needs to be signed and returned.

Warren made a motion to go into closed session pursuant to NC General Statute 114-318.11 to discuss a legal issue and a personnel issue. Seconded by Christine, passed unanimously. Closed session entered at 6:59pm.

Christine made a motion to exit closed session, passes unanimously. The board exited closed session at 8:14pm.

Greg made a motion to approve the proposed Director's Salary schedule, seconded by Amanda, approved unanimously.

Amanda moved to adjourn, seconded by Greg, approved unanimously. Meeting adjourned at 8:23.

**Davidson Charter Academy: A Challenge Foundation Academy
Called Board of Directors Meeting
July 26, 2021**

Minutes

A called meeting of the Davidson Charter Academy: A Challenge Foundation Academy Board of Directors was held on Monday, July 26, 2021, via virtual meeting.

Members present were Christine England, Greg Turlington, Warren Alston, Kristin Briggs, Andrew Lance, Amanda Whitaker, Katie Moore, and Kimberly Wyatt. Present for DCA: CFA was Lori James and Jennifer Flury.

Board President, Christine England called the meeting to order at 6:00 pm

The Pledge of Allegiance was given and the DCA Mission Statement was read.

Warren Alston made a motion to adopt the proposed agenda. Greg Turlington seconded and the agenda was unanimously adopted.

Director of Education, Lori James presented James Washington, Renate Barker, Melissa Smith, and Megan Grigoletti for approval as new employees for the 2021-2022 school year. Warren made a motion to approve the new employees as presented. Christine seconded the motion and the new employees were unanimously approved.

Christine introduced a revised mask policy that would make masks optional for the coming school year. Discussion occurred around feedback from parents, liabilities, recommendations from the CDC and NC Department of Health, and infection rates. Warren made a motion to approve the policy as presented. Christine seconded the motion. The motion was passed in a 5 to 1 vote with Kristin Briggs opposed.

At 6:22 pm Warren made a motion to move to a closed session pursuant to NC General Statute 114-318.11 to discuss a legal issue. Greg seconded the motion and the board moved to a closed session.

Greg made a motion to end the closed session at 6:29 pm. Warren seconded the motion and the closed session was concluded.

There being no further business, Warren made a motion to adjourn. Greg seconded and the meeting was adjourned.

Davidson Charter Academy: A Challenge Foundation Academy
Regular Board of Directors Meeting
September 21, 2021

Minutes

A regular meeting of the Davidson Charter Academy: A Challenge Foundation Academy Board of Directors was held on Tuesday, September 21, 2021, at the school located at 500 Biesecker Rd, Lexington.

Members present were Greg Turlington, Warren Alston, Kristin Briggs, Andrew Lance, Amanda Whitaker, Kimberly Wyatt, and Katie Moore. Present for DCA: CFA was Lori James and Jennifer Flury.

Board Vice Chair, Warren Alston called the meeting to order at 6:01 pm

The Pledge of Allegiance was given and the DCA Mission Statement was read.

Warren asked for an amendment of the agenda moving the opportunity for public address to follow the Recognition of Guests on the presented agenda. Greg Turlington made a motion to approve the revised agenda. Andrew Lance seconded and the revised agenda was unanimously approved.

The July 20, 2021 minutes and the July 26, 2021 minutes were both approved with no changes.

Warren recognized guests and public address was heard by board members.

Director of Education, Lori James gave the Education Report. Lori gave an update on recent State Board of Education testing results sharing that Davidson Charter has shown growth over the last year. Discussion occurred around the measurement methods of the Beginning of Grade tests.

Lori introduced updates to the Attendance Policy related to excused absences around quarantine, early dismissal, and remote learning. Lori also presented an update to the Grading Policy. The policy was amended to correct a small typo in the grade level listings on the policy. Lori also reviewed the details of the Remote Learning Plan for DCA students in the event that remote learning is required.

Director of Business Operations, Jennifer Flury, gave the Business Operations update. Jennifer noted that materials are in preparation for the upcoming audit and reminded the board that the State of North Carolina has not finalized a budget for the 2021-2022 Fiscal Year, but that DPI has provided 20% of the school's projected ADM allotment in July on the 2020-2021 average per-pupil amount and will make adjustments once the state budget is finalized. Jennifer reviewed enrollment numbers, gave a facilities/building update and an update on COVID-19 including the presentation of DCA's COVID-19 Data Dashboard.

Jennifer gave the finance report reviewing the bank reconciliation summary as well as the balance sheets for both July and August. Jennifer also reported on the 2021-2022 Fiscal Year Budget.

As the board reviewed New Business, Lori presented Aaron Oxendine, Sharon Antonelli, Tonya Wishon, Maggie Owens, Mialisha Dues, Teresa Baker, Caitlyn Curren, Lauren Westbrook Hall, Amanda Allred, Renate Baker, Savannah Johnson, and Christian McCrae as new hires for approval for the 2021-2022

school year. Kristin Briggs made a motion to approve the new hires as presented. Greg seconded and the motion was passed unanimously.

Greg made a motion to approve the Attendance policy as presented. Andrew seconded and the policy was approved unanimously.

Kristin made a motion to approve the amended Grading Policy. Greg seconded the motion and the policy was approved unanimously.

Amanda Whitaker made a motion to approve the Remote Learning Plan as presented. Andrew seconded and the policy was approved unanimously.

Warren reminded the board that the State of North Carolina requires all School Boards to review the school Mask Policy every 30 days. After a discussion of requiring masks, Greg made a motion to require masks indoors for students, staff members, contracted vendors, and visitors to campus with the policy taking effect on September 24, 2021. Kristin seconded and the motion was passed in a 3 to 1 vote.

Warren reviewed Board Member Terms, sharing that Justin Wheelles will not serve a second term on the board. Warren also announced that Director, Andrew Lance was eligible for a second, 2-year term. Greg made a motion to nominate Andrew Lance to a second two-year term. Andrew accepted the nomination. Amanda seconded the motion and the motion was approved unanimously.

Warren asked for nominations for board officers for the coming year. Andrew made a motion to nominate Greg Turlington as Board Chair. Greg accepted the nomination. Kristin seconded and the motion was passed unanimously.

Greg made a motion to nominate Christine England as Vice Chair. Christine accepted the nomination via earlier verbal commitment through Warren Alston. Andrew seconded the motion and the motion was passed unanimously.

Amanda made a motion to nominate Andrew Lance as Secretary. Andrew accepted the nomination. Kristin seconded the motion and the motion was passed unanimously.

Greg made a motion to nominate Warren Alston as Treasurer. Warren accepted the nomination. Amanda seconded the motion and the motion was passed unanimously.

At 6:58 pm, Greg made a motion to move to a closed session pursuant to NC General Statute 114-318.11 to discuss a legal issue. Amanda seconded the motion and the board moved to a closed session.

At 7:19 pm, Andrew made a motion to adjourn the closed session. Greg seconded and the closed session was adjourned.

There being no further business, Greg made a motion to adjourn the meeting. Amanda seconded the motion and the meeting was adjourned.

Davidson Charter Academy: A Challenge Foundation Academy
Regular Board of Directors Meeting
October 19, 2021 Minutes

A regular meeting of the Davidson Charter Academy: A Challenge Foundation Academy Board of Directors was held on Tuesday, October 19, 2021, at the school located at 500 Biesecker Rd, Lexington.

Members present were Greg Turlington, Warren Alston, Kristin Briggs, Andrew Lance, Amanda Whitaker, Christine England, Kimberly Wyatt, and Katie Moore. Present for DCA: CFA was Lori James and Jennifer Flury.

CALL TO ORDER

Board Chair, Greg Turlington called the meeting to order at 6:00 pm

PLEDGE OF ALLEGIANCE AND MISSION STATEMENT

The Pledge of Allegiance was recited and the DCA Mission Statement was read.

ADOPTION OF AGENDA

**Christine England makes a motion to adopt the October agenda, seconded by Warren Alston, passes unanimously.

APPROVAL OF MINUTES – 9/21/21

- Christian McRae's name corrected from McRay.
- Section regarding the mask policy updated to clarify that masks were required indoors.
- Corrected the new positions of Greg Turlington and Christine England to Chair and Vice Chair.
- Also corrected Warren Alston's position to Vice Chair.

**Motion by Christine England to approve the minutes with recommended changes, seconded by Warren Alston, passes unanimously.

DIRECTOR OF EDUCATION UPDATE

- Lori updated the board about coming events, Spirit Week, Book-o-Ween, and the Fall Festival.
- NWEA testing data update: Growth shown in both reading and math for 3rd-6th grade. 1st and 2nd grade has seen a small drop in numbers compared to the testing numbers last year. This is expected based on last year's situation.
- Numerous grants were completed over the past month, totaling almost \$600,000.
- DCA is now a "Responsive Classroom School" thanks to full staff training, and focuses on how teachers instruct the students and the learning environment for teachers and students. Final training will be held in February.
- OCS and DPI approved the teacher evaluation tool, and initial round of teacher observations are underway.
- Beginning teacher program audit will take place on November 9th.

DIRECTOR BUSINESS OPERATIONS REPORT

- No finalized budget from the State as of yet, or update on the "Hold Harmless" provision.
- 529 students currently enrolled.

- Outside improvements are moving along, installation of the K2 playground progressing, fencing installed, basketball court progress.
- Modular Unit B did have a roof leak causing damage; Fourth Elm Construction will be on site and assess the damage and repairs needed.
- Classroom doors will be replaced with doors that have windows.
- Janitorial service contract ended in September, new contract will save the school over \$30,000 annually.
- Card readers on modular units are having repairs done to fix electrical shorts.
- Replacing some computers that have been not working as needed.
- No identified COVID-19 clusters to date within the school. When symptoms are presented or identified the Strong Schools NC Public Health Toolkit is being followed.

Greg thanked Jennifer and the staff for their hard work on the playground, and the positive impact it will have on the kids and the school.

FINANCIAL REPORT

- Interest rates have been falling, and so the monthly increase in our Money Market account has fallen as well.
- No changes to the State ADM funds due to the lack of an update from the State regarding the “Hold Harmless” provision. Local ADM funds updated to reflect current enrollment.
- Staff numbers updated to current staff and new hires.
- Operational budget updated to reflect current changes and anticipated amounts.

**Christine England made a motion to approve the amended budget, seconded by Warren Alston, passes unanimously.

OLD BUSINESS

- CF Properties update: Warren invited board members to join the conference calls held by CF Properties.
- Face mask policy. As directed by the state this must be discussed and voted on monthly. Over 90 students over the past week have arrived at school without a mask and had to have one provided to them. Jennifer asked the board for guidance about how the school should respond when kids arrive without a mask. Discussion held around the mask policy.

**Christine England makes a motion to extend the mandatory mask policy for an additional 30 days, seconded by Kristin Briggs, motion carries 5-1. Board also recommends that the administration communicate the need for all parents to ensure their child have a mask when they arrive at school, and that more masks be purchased as economically as possible.

- Middle school construction update: currently still waiting for blueprints and plans, and ensuring the design will meet our needs.

NEW BUSINESS

Employee Leave Policy

- Updates to Paid Leave Days restrictions and unused Paid Leave Days

- Updates to Bereavement Leave, Parental School Leave, and observance of Religious Holidays
- FMLA guidance included in the policy now that staff has risen over 50 full time employees

****Kristin Briggs makes a motion to approve the amended Employee Leave Policy, seconded by Warren Alston, passed unanimously.**

- Beginning Teacher Policy updated to reflect current school standards, and include the evaluation process.

****Motion made by Warren Alston to approve the updated policy, seconded by Christine England. Passes unanimously, policy will be submitted to DPI for State approval.**

New Teacher Hires

- Creation of the Health and Safety Supervisor as a new position, which will fill the duties of a school nurse, in addition to other duties. Position will also work on Emergency Management Planning, school security, and other duties related to those areas.

****Amanda Whitaker makes a motion to approve the hiring of Dave Barber, Ashley Witherspoon, and Sarah Booe. Seconded by Kristin Briggs, passes unanimously.**

- Discussion held over the board retreat and board training schedules. Board retreat has been scheduled for January 18th at 2:00pm.
- No reason for closed session.

ADJOURNMENT

****Christine England makes a motion to adjourn, seconded by Warren Alston, passes unanimously. Meeting adjourned at 7:32pm.**

Davidson Charter Academy: A Challenge Foundation Academy
Regular Board of Directors Meeting
November 16, 2021 Minutes

A regular meeting of the Davidson Charter Academy: A Challenge Foundation Academy Board of Directors was held on Tuesday, November 16, 2021, at the school located at 500 Biesecker Rd, Lexington.

Members present were Greg Turlington, Warren Alston, Kristin Briggs, Andrew Lance, Amanda Whitaker, Christine England, and Katie Moore. Present for DCA: CFA was Lori James and Jennifer Flury.

CALL TO ORDER

Board Chair, Greg Turlington called the meeting to order at 6:00pm

PLEDGE OF ALLEGIANCE AND MISSION STATEMENT

The Pledge of Allegiance was recited and the DCA Mission Statement was read.

ADOPTION OF AGENDA

** Motion made by Christine England to adopt the agenda, seconded by Warren Alston, motion passes unanimously.

APPROVAL OF MINUTES – 10/21/21

- Meeting date changed in the header to October 19.
- NC Safe Schools toolkit amended to Strong Schools NC Public Health Toolkit
- Name changed to Amanda Whitaker from Ashley Whittaker.

**Motion by Warren Alston to approve the minutes with recommended changes, seconded by Amanda Whitaker, passes unanimously.

DIRECTOR OF EDUCATION UPDATE

- Parent volunteer sign up sheet has been sent out for the fall festival.
- Beginning teacher audit was received last week from DPI. The teacher evaluation policy has been updated and presented to the board with the amendments recommended by DPI.
- Student discipline policy has been presented for feedback from the board
- Seclusion and restraint policy has been presented with guidance from DPI for the board to review.

DIRECTOR BUSINESS OPERATIONS REPORT

- No finalized budget from the State currently, hopeful that a state budget will be passed soon. No information currently on the Hold Harmless provision.
- Financial audit for the school is underway, minor adjustments made for reporting and updated Accounts Payable and Receivable totals. Once draft audit is received, it will be reviewed and approved by the board to be submitted by November 30.
- Current enrollment is 519 students.
- All learning space enhancements are completed, new playground is finalized.
- The roof leak in Modular Unit B has been repaired, and no leaks since repairs were finished.

- Existing doors in the modular units will be retrofitted with windows rather than replacing with new doors. Exterior doors have been repaired with new wires.
- Staff laptops have been replaced with functioning units.
- State has extended the deadline for Immunization and Health Assessment forms to November 30. Communication has been sent to the parents of the 24 students that do not have that paperwork completed. If paperwork is not completed the students will have to be excluded.
- No identified COVID-19 clusters at the school, 3 positive cases last week after no cases the three weeks prior.

FINANCIAL REPORT

- Computers and software are currently waiting for refunds for broken units, and will be updated once those funds are received.

OLD BUSINESS

Facemask Policy

- As directed by the state this must be discussed and voted on monthly. No changes to the other systems within Davidson County at this time. Recommendation from administration to continue to mask policy throughout the holidays. Also recommended for the board to look at the countywide numbers and start to formulate a plan for how/when a decision will be made to rescind the mask policy when the time comes.

** Christine England makes a motion to extend the mandatory mask policy for an additional 30 days, seconded by Kristin Briggs, motion carries 5-1.

Middle school construction

- Meeting held with the architect about spacing, storage, classrooms, safety features, and functionality. Two sets of drawings were presented by architect, one being promising while the other was not as functional as desired. Does not appear that a large commons area is possible given current spacing and focus on the classrooms, offices, and gym space. Architect did inform that working with the engineers has presented a challenge for our timelines, and has experienced delays due to that. Administration is hopeful for plans to be finalized by the end of the year so RFP's can be sent out in early 2022.

NEW BUSINESS

Teacher Evaluation Policy

**Motion made by Christine England to approve the updated policy, seconded by Warren Alston. Passes unanimously, policy will be submitted to DPI for State approval.

Student Discipline Policy

- An effective discipline policy has to be designed around the specific school, and with the buy-in of parents, staff, and students. All board members encouraged to research and dive deep into

the policy and communicate with administration about their thoughts and ideas. Board will revisit at the January meeting.

Use of Seclusion and Restraint Policy

- Policy updated to read that all “educational staff” would be trained on Responsive Classroom.
- Move the circumstances where the “use of restraint” does not apply to after the circumstances where the “use of restraint” does apply.
- Discussion held around the number of staff needed to be trained, the cost of training staff, and the need for appropriate staff to be trained to cover multiple locations.

** Amanda Whitaker makes a motion to approve the amended Use of Seclusion and Restraint Policy pending the review of the legal team, seconded by Christine England passes unanimously.

December Meeting – Adding a special board meeting on December 14 at 6:00 in the multi-purpose room at the school to discuss the mask policy as required by the state.

No reason for closed session.

ADJOURNMENT

** Warren Alston makes a motion to adjourn, seconded by Christine England, passes unanimously. Meeting adjourned at 6:52pm.

**Davidson Charter Academy: A Challenge Foundation Academy
Called Board of Directors Meeting
December 14, 2021 Minutes**

A called meeting of the Davidson Charter Academy: A Challenge Foundation Academy Board of Directors was held on Tuesday, December 14, 2021, at the school located at 500 Biesecker Rd, Lexington.

Members present were Warren Alston, Kristin Briggs, Andrew Lance Christine England, Greg Turlington, Kimberly Wyatt, and Katie Moore. Amanda Whitaker was absent.

CALL TO ORDER

Board Vice Chair, Christine England called the meeting to order at 6:00pm

Facemask Policy

- As directed by the state this must be discussed and voted on monthly. No changes to the other systems within Davidson County at this time.

** Warren Alston makes a motion to extend the mandatory mask policy for an additional 30 days, seconded by Kristin Briggs, motion carries 5-0.

ADJOURNMENT

** Warren Alston makes a motion to adjourn, seconded by Kristin Briggs, passes unanimously. Meeting adjourned at 6:01pm.

Davidson Charter Academy: A Challenge Foundation Academy
Regular Board of Directors Meeting
January 25, 2022, Minutes

A regular meeting of the Davidson Charter Academy: A Challenge Foundation Academy Board of Directors was held on Tuesday, January 25, 2022, at the school located at 500 Biesecker Rd, Lexington.

Members present were Greg Turlington, Warren Alston, Kristin Briggs, Andrew Lance, Amanda Whitaker, Christine England, and Kimberly Wyatt. Present for DCA: CFA was Lori James and Jennifer Flury. Katie Moore was absent.

CALL TO ORDER

Board Chair, Greg Turlington called the meeting to order at 6:01pm

PLEDGE OF ALLEGIANCE AND MISSION STATEMENT

The Pledge of Allegiance was recited and the DCA Mission Statement was read.

ADOPTION OF AGENDA

- Approval of minutes changed to include 11/16/2021 and 12/14/2021.

** Motion made by Christine England to adopt the agenda, seconded by Kristin Briggs, motion passes unanimously.

APPROVAL OF MINUTES – 11/16/21 and 12/14/21

- 11/16/21 minutes, under Director of Business Operations report, “new playground in finalized” corrected to “new playground is finalized”

**Motion by Christine England to approve the 11/16 minutes with recommended changes, seconded by Kristin Briggs, passes unanimously.

**Motion by Kristin Briggs to approve the 12/14 minutes, seconded by Christine England, passes unanimously.

DIRECTOR OF EDUCATION UPDATE

- After the Christmas Break there were numerous teachers out, but the staff present did and is doing a great job covering classrooms and keeping a positive spirit.
- Christine England asked if there was anything the Board could do to help support the teachers and show our appreciation. Lori James said the staff is in good spirits, but anything is always appreciated by the staff.
- NWEA testing is wrapping up, results will be shared at the February meeting.

- Following up on the curriculum discussion that was held in June, Lori James shared information on the curriculum being used in each area, and some more details about each. Since the adjustments made over the summer, kids are receiving much more through the instruction. There are still gaps because of virtual learning and missed school, and there is still an ongoing issue with attendance that staff is dealing with. Jennifer Flury shared that this is not something that only we are dealing with; CF Properties schools in Arizona and across the nation are experiencing the same things.

DIRECTOR OF BUSINESS OPERATIONS REPORT

- Audit was completed and submitted with no findings. We are currently looking for new bids for 2022.
- State finalized their budget in November and approved the Hold Harmless provision. This was adjusted compared to what was anticipated, but still a positive outcome.
- Minimum rates for non-certified employees were raised at the state level to \$13/hour. All staff except substitute teachers were already at this level, and substitutes will be adjusted starting in January to meet this requirement.
- The State budget included bonuses for teachers, and staff is working through the process of doing this for our teachers and educating teachers on how that is being paid out to meet all requirements on the state end.
- Enrollment has dropped by 23 students since November, half were due to moves, and the other were due to personal reasons.
- Gym floor was replaced over the holiday break.
- Windows for the doors in the modular buildings are scheduled for install during the February 22nd workday, along with repairs to be made to cracks in the modular buildings where the buildings connect at the seams.
- Work is ongoing with the modular door card readers. Staff is looking into other options and solutions for the issue.
- CF Properties has established an IT leaders call where staff can exchange ideas and vendor recommendations.
- 1 student has been excluded due to not providing the Health Assessment Form and Immunization Records, which is a state guideline.
- DCSO will be beginning a D.A.R.E. program at the school for 5th graders starting in February. The graduation will be recorded and shared virtually due to COVID restrictions. Staff has been working to set this up and is very excited for it to begin.
- No COVID clusters thus far have been identified at the school. Multiple updates to the Strong Schools NC Public Health toolkit in the past few weeks. As changes are made staff is monitoring these changes and making updates to the school's processes and procedures.
- School has received a supply of N95 masks to be provided to staff if they want them.

FINANCIAL REPORT

- On the Balance Sheet Jennifer Flury pointed out that during the bond process another LLC was created to serve as a pass-through account for funds for that bond. Any account starting with a 7 is indicative of a bond line and that money is earmarked for the bonds.

- Multiple increases made to the budget due to the updates from the State budget, Hold Harmless provision, and other adjustments. Multiple decreases based on actual staff numbers. Additional changes due to ongoing events throughout the school year.

** Motion by Kristin Briggs to accept the amended budget, seconded by Christine England, passes unanimously.

OLD BUSINESS

Facemask Policy

- As directed by the state this must be discussed and voted on monthly. Staff suggests that no changes be made based on current numbers and cases being seen, and with no other school making changes to their policies. Based on how the toolkit is worded with mask-required scenarios needing lower quarantine durations, remaining in a mask mandate would continue to allow us to follow the recommended quarantine policy from the State which has been reduced recently. Discussion held over if and how we would be able to determine a move away from the mask policy. The consensus is that there is no definitive answer that can be given at this moment as to when we can move away from a mask mandate, and we will need to continue to revisit and discuss guidance is updated by the state.

**Motion by Christine England to extend the mandatory mask policy for an additional 30 days, seconded by Kristin Briggs, passes unanimously.

Middle school construction

- In December a general listing of needs was finalized, and engineers were brought in for their input. Currently we are a minimum of 6-8 weeks away from having finalized plans that we can give out to receive construction bids. Building will not be ready for the start of the school year based on current timelines for engineers, architects, construction companies, and material shipping timelines. Anticipated costs are higher based on increased construction and material costs, but after discussing with our lender that should not be a problem as this is a known issue currently with construction costs provided the final bids are not exorbitant.

Student Discipline Policy Update

- Discussion will be moved on this policy to the February meeting.

Use of Seclusion and Restraint Policy

- Lori James provided updates on this policy that were given after consultation with lawyers.

**Motion by Amanda Whitaker to approve the amended Use of Seclusion and Restraint Policy, seconded by Christine England, passes unanimously.

NEW BUSINESS

New Hires

- Charlene Lamour (Guidance Counselor for grades 4-7), Erica McIntosh (1st Grade), Krista Austin (PT Teacher Assistant), Olivia Reynolds (Elementary Teacher for the 2022-2023 school year), Kim Murray (PT ESL Teacher)

**Motion by Cristine England to approve the new hires, seconded by Kristin Briggs, passes unanimously.

2022 – 2023 School Calendar

- Discussion held with the staff about issues with attendance on Fridays, as well as the need for consistent workdays throughout the year. No changes to the Friday schedule. Proposed workdays each month, when possible, based on holidays and other breaks to give the teachers additional breaks. Thanksgiving break extended to a full week

**Motion by Kristin Briggs to approve the 2022-2023 calendar, seconded by Amanda Whitaker, passes unanimously.

CLOSED SESSION

No reason for closed session.

ADJOURNMENT

** Christine England makes a motion to adjourn, seconded by Amanda Whitaker, passes unanimously. Meeting adjourned at 7:33pm.

Davidson Charter Academy: A Challenge Foundation Academy
Regular Board of Directors Meeting
February 15, 2022, Minutes

A regular meeting of the Davidson Charter Academy: A Challenge Foundation Academy Board of Directors was held on Tuesday, February 15, 2022, at the school located at 500 Biesecker Rd, Lexington.

Members present were Greg Turlington, Warren Alston, Kristin Briggs, Andrew Lance, Amanda Whitaker, Christine England, Katie Moore, and Kimberly Wyatt. Present for DCA: CFA were Lori James and Jennifer Flury.

CALL TO ORDER

Board Chair, Greg Turlington called the meeting to order at 6:00pm

PLEDGE OF ALLEGIANCE AND MISSION STATEMENT

The Pledge of Allegiance was recited and the DCA Mission Statement was read.

ADOPTION OF AGENDA

** Motion made by Warren Alston to adopt the agenda, seconded by Christine England, motion passes unanimously.

APPROVAL OF MINUTES – 1/25/2022

**Motion by Christine England to approve the 1/25 minutes, seconded by Kristin Briggs, passes unanimously.

PUBLIC ADDRESS

Guest asked the board to consider masking for an additional 30 days.

DIRECTOR OF EDUCATION UPDATE

- Retention update, numbers at risk for retention are significantly lower than last year. There are students at risk still due to excessive absences. Goal for Q3 is to decrease the number in each age group (K-2, 3-7) by 10 students through targeted plans by the teachers in cooperation with the parents.
- ACCESS testing is underway school wide to assess ELL skills.
- NWEA testing impacted by technical issues with the testing mechanism. Kindergartners did very well for their first time with the test.
- Office of Charter Schools will be visiting the school in April as part of the charter renewal process.

DIRECTOR OF BUSINESS OPERATIONS REPORT

- 2 bids have been received from audit firms for next year.
- State bonuses were paid to all staff members in January.
- Lottery for 2022-2023 school year will be on 2/17, 183 applications at the time of the meeting for the school year.
- Windows have been added to modular doors in all units but two.
- Modular ramps are experiencing bowing in the boards.
- Faulty devices that were replaced at the beginning of the year have been fully refunded and replacement units are working well.
- E-Rate extensions have been filed for middle school IT projects that are not yet underway.
- Training being done on the state's new Applicant Tracking System, and on a cyber security program that the state provides.
- All students now have proper health records on file.
- D.A.R.E began on February 1st with 5th graders, program has been well received.
- No COVID clusters at the school
- StrongSchoolsNC toolkit was updated on February 10. Individual contact tracing and exclusion are no longer recommended.
- CDC shows numbers are trending down within Davidson County. Still in high community transmission status, as is the whole state of NC.
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FINANCIAL REPORT

- Budgets includes amendments approved in previous meetings, no further adjustments this month.

CF PROPERTIES REPORT

- New grant applications are out, and the school will be applying for that again. Staff will be working with teachers to determine what the grant will be used for, then application will be submitted. Warren shared that DCA's previous year application was showcased as a "Right Way" to apply for the grant during a CF Properties meeting and was the best application that was submitted.

OLD BUSINESS

Facemask Policy

- As directed by the state this must be discussed and voted on monthly. Discussion held around the updated toolkit, challenges the masking/unmasking presents, and how to best move forward.

**Motion by Christine England to make masks optional starting on February 22, seconded by Amanda Whitaker. Motion passes 4-2. Policy will be revisited during the March meeting.

Middle school construction

- Progress has been made on middle school building details as we prepare to put the project out to bid.
- Original estimates that were received in 2019 were based on a smaller building with very basic amenities inside. Coupled with the increase in material costs the rough estimate for the building has increased significantly.
- Discussion with the lender was held around the lower estimate, so at this time it is unsure how the higher estimates will be received.
- Once the design aspects are completed and an RFP can be put out to get a true estimate for the project then financing and options will be revisited.
-

Student Discipline Policy Update

- Staff is still working on the policy; discussion will be moved on this policy to the February meeting.

NEW BUSINESS

New Hires

- Jessica Agner (MS teacher for 2022-2023), Kimberly Mack (ES teacher for 2022-2023), Lesa Bullins (Guidance Counselor)

**Motion by Warren Alston to approve the new hires, seconded by Cristine England, passes unanimously.

CLOSED SESSION

No reason for closed session.

ADJOURNMENT

** Warren Alston makes a motion to adjourn, seconded by Christine England, passes unanimously. Meeting adjourned at 7:01pm.

**Davidson Charter Academy: A Challenge Foundation Academy
Regular Board of Directors Meeting
March 15, 2022 Minutes**

A regular meeting of the Davidson Charter Academy: A Challenge Foundation Academy Board of Directors was held on Tuesday, March 15, 2022, at the school located at 500 Biesecker Rd, Lexington.

Members present were Greg Turlington, Warren Alston, Amanda Whitaker, Christine England, Katie Moore, and Kimberly Wyatt. Absent were Kristin Briggs and Andrew Lance. Present for DCA: CFA was Lori James and Jennifer Flury.

CALL TO ORDER

Board Chair, Greg Turlington called the meeting to order at 6:00pm

PLEDGE OF ALLEGIANCE AND MISSION STATEMENT

The Pledge of Allegiance was recited and the DCA Mission Statement was read.

ADOPTION OF AGENDA

** Motion made by Christine England to adopt the agenda, seconded by Amanda Whitaker, motion passes unanimously.

APPROVAL OF MINUTES – 2/15/2022

**Motion by Christine England to approve the 2/15 minutes as amended, seconded by Warren Alston, passes unanimously.

PUBLIC ADDRESS

None

DIRECTOR OF EDUCATION UPDATE

- Response to a Staff Retention Survey for the 2022-2023 school year reflects 91% of employees intend to continue employment with DCA. 19.1% of respondents also indicated an interest in other positions at DCA.
- Administration will make a presentation to the Charter School Advisory Board on 4/11/2022 that will focus on school improvement.
- Administration and Board of Directors will participate in the Office of Charter Schools Charter Renewal Visit on 4/14/2022 at the school to discuss the performance of the school and the desire to renew the Charter Agreement that expires in 2023.

DIRECTOR OF BUSINESS OPERATIONS REPORT

- Current enrollment is 488 students. Lottery was completed and there are still a few open spots in 2nd, 5th, 6th, and 7th.
- Classroom doors with windows have now been installed in the modulars.
- Cracks in the floors of the modulars have been fixed but are already beginning to crack again. Fourth Elm is investigating why this occurs and if it will be a continuous problem. They are also investigating the warped boards on the ramps.
- Davidson County Sheriff's Office completed a security assessment of the school and indicated that the school was in great shape with modern technology and building components. A few minor suggestions were made and will be implemented.
- Emergency Management Planning is in process by Dave Barber/Jennifer Flury after attending a virtual meeting with Health and Safety Directors for DPI.
- COVID-19 Updated – No clusters identified within the school.

FINANCIAL REPORT

- No adjustments made, thus no approval needed.

CF PROPERTIES REPORT

- None

OLD BUSINESS

Facemask Policy

- As directed by the state this must be discussed and voted on monthly.

**Motion by Christine England to continue with masks optional as approved on 2/15/2022 and implemented on February 22, seconded by Warren Alston. Motion passes unanimously. Policy will be revisited during the April meeting.

Middle school construction

- Progress has been made on middle school building details as we prepare to put the project out to bid. Design choices are also being made to get the closest price estimate possible.
- Investigating what other financing options are available, if any.

Student Discipline Policy Update

- Updated policy was presented after consultation with school attorney.

**Motion by Amanda Whitaker to approve policy as presented, seconded by Christine England, passes unanimously.

NEW BUSINESS

Student Dress Code Policy Update

- Uniforms will be permanently removed from the Dress Code Policy with new dress code to follow that of the former Dress Down Guidelines.

**Motion by Christine England to approve policy as presented, seconded by Amanda Whitaker, passes unanimously.

New Hires

- Jamye Duncan and Alexandra Holden (Elementary Teachers), Faith Segers (EC TA), and Logan Alexander (Assistant Director of Business Operations).

**Motion by Warren Alston to approve the new hires, seconded by Cristine England, passes unanimously.

CLOSED SESSION

No reason for closed session.

ADJOURNMENT

** Christine England makes a motion to adjourn, seconded by Warren Alston, passes unanimously. Meeting adjourned at 6:40pm.

Davidson Charter Academy: A Challenge Foundation Academy
Regular Board of Directors Meeting
April 26, 2022, Minutes

A regular meeting of the Davidson Charter Academy: A Challenge Foundation Academy Board of Directors was held on Tuesday, April 26, 2022, at the school located at 500 Biesecker Rd, Lexington.

Members present were Greg Turlington, Warren Alston, Kristin Briggs, Andrew Lance, Amanda Whitaker, Christine England, Katie Moore, and Kimberly Wyatt. Present for DCA: CFA was Lori James and Jennifer Flury.

CALL TO ORDER

Board Chair, Greg Turlington called the meeting to order at 6:02pm

PLEDGE OF ALLEGIANCE AND MISSION STATEMENT

The Pledge of Allegiance was recited and the DCA Mission Statement was read.

ADOPTION OF AGENDA

** Motion made by Christine England to adopt the agenda, seconded by Kristin Briggs, motion passes unanimously.

APPROVAL OF MINUTES – 3/15/2022

Date in the header corrected to March 15, 2022

**Motion by Christine England to approve the amended 3/15/22 minutes, seconded by Warren Alston, passes unanimously.

PUBLIC ADDRESS

No public address

DIRECTOR OF EDUCATION UPDATE

- 18 students will be showcased for their artwork at the Thomasville Medical Center, and the school is also participating in the Multicultural Festival on May 7th.
- EOG scores from last year were presented, all areas met or exceeded expected growth. 2022 EOGS will be held the week of May 17.
- NWEA results were also presented as a comparison between midyear 2020-2021 and 2021-2022 school years. Reading has shown overall improvement, with lacking areas directly attributable to school strategies or COVID impacts. Math has shown similar results, and a plan is in place to strategically address this in the coming year.

- Discussed current academic goals, and the positive impact those have made on the kids and their learning opportunities.
- Discussed challenges and areas for growth/opportunity moving forward.
- Discussed the fun celebrations held this year to recognize the kids and teachers and great things that are being done in the school.

DIRECTOR OF BUSINESS OPERATIONS REPORT

- State is continuing to update allotment revision, compared to previous year's it has been much more arduous. Optimistic that final numbers will be better than initially anticipated at the beginning of the year.
- Current enrollment is 484, projections for next year are just short of full enrollment overall, but many grades have a waitlist.
- No violations during Fire Marshal inspection, or with the Insurance inspection.
- Email access has been suspended for Middle School students after finding that kids were abusing the privilege and talking to each other during class.
- Mirrors added in the end stairwells and Modular A to help increase visibility. Jennifer Flury and Dave Barber will be attending a School Safety Directors Meeting.
- Only 1 positive COVID case has been reported in the past month. Community transmission for the county has moved into the low category.

FINANCIAL REPORT

- All numbers have remained the same as we wait for finalized numbers from the State.
- Copier lease amounts have been higher than anticipated due to old copiers not being able to be replaced as expected due to supply chain issues. Insurance is also a bit higher currently.
- Bills for Middle School construction will need to be paid from the budget rather than a bond until that can be completed.

CF PROPERTIES REPORT

- DCA won the March Madness contest, and every student received a donut as a result.
- Grant information should be released soon.

OLD BUSINESS

Facemask Policy

- As directed by the state this must be discussed and voted on monthly. Discussion held around the updated toolkit, challenges the masking/unmasking presents, and how to best move forward.

**Motion by Christine England to continue with masks optional, seconded by Warren Alston. Motion passes unanimously. Policy will be revisited during the May meeting.

Middle school construction

- Progress being made with regards to the finishings of the buildings so bids can be opened and received from construction companies.

-

NEW BUSINESS

New Hires

- Adam Bagues (MS teacher for 2022-2023), Lily Phelps (ES teacher for 2022-2023), Tara Whitaker (ES teacher for 2022-2023), Sara Weiss (Speech Language Pathologist)

**Motion by Warren Alston to approve the new hires, seconded by Amanda Whitaker, passes unanimously.

CLOSED SESSION

No reason for closed session.

Discussion held around board retreat. Scheduled for June 6th and June meeting moved to that date as well.

ADJOURNMENT

** Christine England makes a motion to adjourn, seconded by Warren Alston, passes unanimously. Meeting adjourned at 7:13pm.

Davidson Charter Academy: A Challenge Foundation Academy
Regular Board of Directors Meeting
May 17, 2022 Minutes

A regular meeting of the Davidson Charter Academy: A Challenge Foundation Academy Board of Directors was held on Tuesday, May 17, 2022, at the school located at 500 Biesecker Rd, Lexington.

Members present were Greg Turlington, Warren Alston, Andrew Lance, Amanda Whitaker, Katie Moore, and Kimberly Wyatt. Present for DCA: CFA were Lori James and Jennifer Flury. Christine England and Kristin Briggs were absent.

CALL TO ORDER

Board Chair, Greg Turlington called the meeting to order at 6:00pm

PLEDGE OF ALLEGIANCE AND MISSION STATEMENT

The Pledge of Allegiance was recited and the DCA Mission Statement was read.

ADOPTION OF AGENDA

Director of Business Operations, Finance Committee Report, and Middle School Construction items moved to the beginning of the Agenda.

** Motion made by Amanda Whitaker to adopt the amended agenda, seconded by Warren Alston, motion passes unanimously.

APPROVAL OF MINUTES – 4/26/2022

**Motion by Warren Alston to approve 4/26/22 minutes, seconded by Amanda Whitaker, passes unanimously.

PUBLIC ADDRESS

No public address

RECOGNITION OF GUESTS

Dottie Heath was present.

DIRECTOR OF BUSINESS OPERATIONS REPORT

- Slight changes based on State adjustments.
- Higher surplus currently in funds to end the year compared to projected due to a later start to the Middle School Construction, but those will be used to offset purchases for next school year.

- Expecting more changes to the enrollment totals throughout the summer, increased push to fill the remaining slots.
- Additional cameras ordered to help fill in blind spots in security coverage.
- No updates to current COVID guidelines or county status.

FINANCE COMMITTEE REPORT

- One asset account showing negative due to funds needing to be spent before month end and current month deposit happening after the month end.
- DPI is making adjustments to the allotment system causing small changes to Revenue Projections for the year. Other adjustments due to enrollment numbers throughout the year.
- Adjustment made to allocation of a portion of Lori James's salary to reflect her time working with the EC program.
- OpEx updated to reflect current levels of expenses.

**Motion by Amanda Whitaker to approve the amended budget, seconded by Warren Alston, passes unanimously.

OLD BUSINESS

Middle school construction

- Pre-bid meeting held with contractors last week. 3 contractors attended the meeting and will be submitting a bid, another firm may also be submitting a bid. Once bids are submitted and numbers are known then Rosemar will be included in the discussion surrounding financing and the current bond package.

DIRECTOR OF EDUCATION REPORT

- EOG Testing began today. Overall good atmosphere in the school, and students seemed very engaged and eager. A parent is donating pizza to the entire school on Monday to celebrate the end of testing and the school year.
- Data will be used to help guide instruction next school year now that COVID restrictions seem to be over.
- Reading camp will be held the weeks of June 6th – June 20th for K-3 students who are not showing proficiency for their grade level by year end.

CF PROPERTIES REPORT

- No updates this month

OLD BUSINESS (continued)

Facemask Policy

- As directed by the state this must be discussed and voted on monthly. Discussion held around the updated toolkit, challenges the masking/unmasking presents, and how to best move forward.

**Motion by Amanda Whitaker to continue with masks optional, seconded by Andrew Lance. Motion passes unanimously. Policy will be revisited during the June meeting.

NEW BUSINESS

New Hires

- Carrie Burch (MS teacher for 2022-2023) and Doris "Ginni" Stickney (Academic Dean for Grades 5-8)

**Motion by Warren Alston to approve the new hires, seconded by Amanda Whitaker, passes unanimously.

CLOSED SESSION

No reason for closed session.

ADJOURNMENT

**Amanda Whitaker makes a motion to adjourn, seconded by Andrew Lance, passes unanimously. Meeting adjourned at 6:47pm.

Davidson Charter Academy: A Challenge Foundation Academy
Regular Board of Directors Meeting
June 6, 2022, Minutes

A regular meeting of the Davidson Charter Academy: A Challenge Foundation Academy Board of Directors was held on Monday, June 6, 2022, at the school located at 500 Biesecker Rd, Lexington.

Members present were Greg Turlington, Warren Alston, Andrew Lance, Amanda Whitaker, Katie Moore, and Kimberly Wyatt. Present for DCA: CFA were Lori James and Jennifer Flury. Christine England and Kristin Briggs were absent.

CALL TO ORDER

Board Chair, Greg Turlington called the meeting to order at 6:00pm

PLEDGE OF ALLEGIANCE AND MISSION STATEMENT

The Pledge of Allegiance was recited and the DCA Mission Statement was read.

ADOPTION OF AGENDA

Additions: New Business Item #3 – Board Calendar, #4 – Board Officers

** Motion made by Warren Alston to adopt the amended agenda, seconded by Christine England, motion passes unanimously.

APPROVAL OF MINUTES – 5/17/2022

Two adjustments, “was” changed to “were” in the second paragraph. Dorris corrected to Doris under new hires.

**Motion by Warren Alston to approve the amended 5/17/22 minutes, seconded by Kristin Briggs, passes unanimously.

PUBLIC ADDRESS

No public address

RECOGNITION OF GUESTS

No guests were present

DIRECTOR OF BUSINESS OPERATIONS REPORT

- Year-end budget adjustments, allocations, and allotments are underway.

- Current year enrollment finished at 482. Confirming student enrollment numbers for next year and adjusting class sizes based on those numbers. Current enrollment projected to be 569 if all current students re-enroll, all registered students attend, and all students offered a seat enroll.
- Small facility maintenance being undertaken while students are away.

FINANCE COMMITTEE REPORT

- Due to the board meeting being moved earlier in the month to accommodate the board retreat the reconciled financial statements for May were not ready at the time of the meeting.

DIRECTOR OF EDUCATION REPORT

- EOG scores showed us in line or slightly below the state averages.
- Given the pandemic and challenges faced across the state these numbers are to be expected.

CF PROPERTIES REPORT

- DCA is highly thought of at CF Properties, keep up the good work.

OLD BUSINESS

Facemask Policy

- As directed by the state this must be discussed and voted on monthly. Discussion held around the updated toolkit, challenges the masking/unmasking presents, and how to best move forward.

**Motion by Christine England to continue with masks optional, seconded by Warren Alston. Motion passes unanimously. Policy will be revisited during the July meeting.

Middle school construction

- Floor plans were shown to the Board during the board retreat. These plans have been sent out to bid to secure a General Contractor for the project.
- 5-year budget forecast was provided based on the assumptions and projections around the addition of the Middle School building and financing.
- Initially the middle school was budgeted to be around \$6 million. Due to the increase in costs, the current projection is around \$10 million. The financing company is hopeful that they will be able to secure the funds needed to move forward with the project. Long lead times on materials and labor have also delayed the timeline for construction.
- During the board retreat it was discussed that the modular units needed some improvements made both for general use and for a better aesthetic and feel. Looking into floor repairs, cubbies for storage, sound panels to improve acoustics, and painting. The school has \$100,000 to use

prior to the end of the fiscal year for these amounts.

****Motion by Warren Alston to approve the improvements up to \$100,000, seconded by Christine England, passes unanimously.**

NEW BUSINESS

New Hires

- Lori presented two new employees to the board for approval for the 2022-2023 school year.

****Motion by Christine England to approve the new hires, seconded by Warren Alston, passes unanimously.**

2022 – 2023 Budget

- Jennifer presented the projected budget for the upcoming school year.
- Many revenue areas were based on amounts from this current school year and will be updated when details are received for State and Federal Funds.
- Personnel numbers are higher based on increased hires and school growth.
- Expenses increased to track the school's growth. Information regarding the construction bond will be updated when those numbers are finalized.
- As we grow custodial and IT staff may need to move in-house. This will be reviewed in the coming months to make that determination.
- Lori commended Jennifer on the budget and her efforts.

****Motion by Warren Alston to approve the proposed 2022-2023 budget, seconded by Christine England, passes unanimously.**

2022 – 2023 Board Meeting Calendar

- Board has historically met on the 3rd Tuesday of the month with no meeting in August and December.

****Motion by Christine England to approve the proposed 2022-2023 schedule, seconded by Warren Alston, passes unanimously.**

2022 – 2023 Board Appointments and Officers

- Greg Turlington was re-appointed to a two-year board term, and all officers were re-appointed to their officer terms.

****Motion by Christine England to approve board appointments and officers, seconded by Warren Alston, passes unanimously.**

CLOSED SESSION

No reason for closed session.

ADJOURNMENT

**Warren Alston makes a motion to adjourn, seconded by Kristin Briggs, passes unanimously. Meeting adjourned at 6:56pm.

Davidson Charter Academy: A Challenge Foundation Academy
Special Called Board of Directors Meeting
June 28, 2022, Minutes

A special called meeting of the Davidson Charter Academy: A Challenge Foundation Academy Board of Directors was held on Tuesday, June 28, 2022, at the school located at 500 Biesecker Rd, Lexington.

Members present were Greg Turlington, Warren Alston, Amanda Whitaker, Christine England, and Kristin Briggs. Absent were Andrew Lance, Katie Moore and Kimberly Wyatt. Present for DCA: CFA was Lori James and Jennifer Flury.

CALL TO ORDER

Board Chair, Greg Turlington called the meeting to order at 6:00pm

PLEDGE OF ALLEGIANCE AND MISSION STATEMENT

The Pledge of Allegiance was recited and the DCA Mission Statement was read.

ADOPTION OF AGENDA

** Motion made by Kristin Briggs to adopt the agenda, seconded by Amanda Whitaker, motion passes unanimously.

PUBLIC ADDRESS

None

OLD BUSINESS

Facemask Policy

- As directed by the state this must be discussed and voted on monthly.

**Motion by Christine England to continue with masks optional as approved on 2/15/2022 and implemented on February 22, seconded by Amanda Whitaker. Motion passes unanimously. Policy will be revisited during the August meeting.

NEW BUSINESS

Reschedule of July Board Meeting

- Regularly scheduled July Board Meeting is being rescheduled to August 2, 2022 as both school administrators will be away at a Charter school conference.

- Administrators requested the approval of faculty/staff contract renewals for 22 teachers, 6 teacher assistants, 2 guidance counselors, 2 support services employees, and 5 administration/leadership employees.

**Motioned by Christine England to renew all presented contracts, seconded by Kristin Briggs. Motion passed unanimously.

New Hires

- Lori presented 4 new employees to the board for approval for the 2022-2023 school year.

**Motion by Christine England to approve the new hires, seconded by Amanda Whitaker, passes unanimously.

Presentation of Proposed Bond Package from RoseMawr

- RoseMawr, current bond/mortgage holder for the existing debt/building, presented the school with up to \$11 million in funding to construct a new middle school building with a coupon of 6.75% at a \$91 dollar price. Bonds are structured as draw-down to help with interest cost on the front end. Additionally, RoseMawr has provided other structure enhancements as needed to reach DSC expectations during the early years of repayment.

**Motion by Kristin Briggs to approve the bond package as presented, seconded by Amanda Whitaker, passes unanimously.

Sign on Behalf of the Board

- As Board Chair Greg Turlington has indicated sporadic availability over the next several months, an alternate signer is needed regarding the upcoming bond/construction process. Christine England, Board Vice Chair, agreed to the additional signing capacity, if approved by the Board.

**Motion by Kristin Briggs to appoint Christine England as an alternate signer on behalf of the Board, seconded by Amanda Whitaker, passes unanimously.

Middle school construction

- Jennifer, in conjunction with the project manager and architect, recommends Shelco as the general contractor for the middle school construction project with a total construction cost of \$9,397,000.

**Motion by Kristin Briggs to accept Shelco as general contractor, seconded by Amanda Whitaker, passes unanimously.

CLOSED SESSION

Kristin Briggs made a motion to move to closed session pursuant to NC General Statute 114-318.11 to discuss personnel issues, seconded by Amanda Whitaker, passes unanimously.

Motion by Christine England to exit closed session, seconded by Amanda Whitaker, passes unanimously.

Administrator Compensation

- 2022-2023 administrator compensation package was discussed in closed session.

**Motion by Christine England to approve administrator compensation package as discussed in closed session, seconded by Greg Turlington, passes unanimously.

ADJOURNMENT

** Christine England makes a motion to adjourn, seconded by Kristin Briggs, passes unanimously.
Meeting adjourned at 7:15 pm.